

# Adaptation

Climate Change Adaptation in Africa

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## SUPPORT FOR MEETINGS AND CONFERENCES ON CLIMATE CHANGE ADAPTATION

(for meeting and conference organizers)

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### Description

The purpose of the **Climate Change Adaptation in Africa (CCAA) research and capacity development program** is to significantly improve the capacity of African countries to adapt to climate change in ways that benefit the most vulnerable.

Increasing the participation of African stakeholders in international meetings and conferences on climate change is one of the approaches used by the program to build capacity. In 2007, the CCAA program implemented a fund to directly support conference attendees. The lessons learned from this initial phase of funding were incorporated into a second phase launched in 2008, which directed support to the institutions that organize meetings and conferences for African stakeholders. After closing and assessing the second phase, CCAA is again directing an appeal to organizers of climate change meetings and conferences to promote African participation.

### General objective

The general objective of this support fund is to strengthen the capacities of African stakeholders with regard to climate change adaptation.

### Specific objectives

- update African stakeholders about climatic change adaptation issues;
- ensure that African positions are considered in international decision-making;
- include African concerns in mechanisms for dealing with climate change issues
- facilitate a framework for exchange, sharing and learning so that African stakeholders have space for discussing climate change adaptation and can develop new ideas, technologies and strategies to deal with climate change.

### Format

Support is provided to institutions that organize climate change meetings or conferences that promote African participation.

## **Criteria**

### **Eligibility criteria**

Applications will only be considered if:

1. The organizers agree to handle the invitation and selection of the participants who will be supported and to make all necessary arrangements for their travel.
2. The application is received by the deadline.
3. The meeting or conference is held between November 1, 2009 and May 31, 2010.
4. The amount requested is between \$10,000 CAD and \$30,000 CAD.
5. The meeting or conference is non-profit.

### **Selection criteria**

#### *Meeting or conference*

1. The activity's objectives must fit with those of [CCAA](http://www.idrc.ca/en/ev-96829-201-1-DO_TOPIC.html). (See [http://www.idrc.ca/en/ev-96829-201-1-DO\\_TOPIC.html](http://www.idrc.ca/en/ev-96829-201-1-DO_TOPIC.html).)
2. The meeting or conference must deal with a topic related to climate change adaptation.
3. The topic of the meeting or conference could lead to useful conclusions for CCAA.
4. The meeting or conference brings together stakeholders from different backgrounds (researchers, decision makers, vulnerable groups, communication officers)

#### *Institution*

1. The institution has demonstrated its ability to organize activities.
2. The institution has experience in research and/or communications and/or community involvement and/or designing policies on climate change adaptation.
3. Institutions that have already secured the additional funding needed to organize the meeting or conference are given priority, all else being equal.
4. CCAA strongly encourages applications from policy-making institutions and institutions representing vulnerable groups.

#### **Please note:**

Successful applicants will be asked to acknowledge the support of the CCAA program in the meeting or conference documents, on the website and any publicity materials. (See the guidelines at [http://www.idrc.ca/en/ev-131527-201-1-DO\\_TOPIC.html](http://www.idrc.ca/en/ev-131527-201-1-DO_TOPIC.html))

#### **Documents required to apply**

1. The duly completed application form sent to CCAA.
2. The concept note for the meeting or conference, including its website, if one exists.

**Documents to be submitted to CCAA following the meeting or conference**

1. A technical report including:
  - a. the list of African stakeholders that were supported, their resumes and selection criteria;
  - b. a summary of the event, the contribution of the supported African participants, lessons learned from the meeting or conference, the institution's recommendations for follow up, any areas of potential interest for CCAA (such as new research perspectives), and how information from the meeting or conference is being disseminated.
2. The financial report
3. A copy of the final program
4. The list of participants in the meeting or conference
5. A summary of the meeting or conference's media coverage (print media and radio-television press), if applicable

This report, along with a copy of the financial report, must be sent to CCAA no later than one month following the meeting or conference. A copy of the formal or public report on the event should be submitted as soon as it is ready.

**Deadline**

The deadline for application is **September 15, 2009 at 00:00 GMT.**

Confirmation of acceptance will be sent by **October 16, 2009.**

**Submission**

Please submit applications to the email address: [jfryer@idrc.ca](mailto:jfryer@idrc.ca)